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MEDICAL CASE WORKER I/AMERICAN SIGN LANGUAGE



(<http://agency.governmentjobs.com/lacounty/jobID=1162547&sharedWin>)

Salary ⓘ \$41,140.32 - \$43,399.68 Annually **Location** ⓘ Los Angeles County, CA

Job Type Full time

Department MENTAL HEALTH

Job Number b9001R

DESCRIPTION

BENEFITS

QUESTIONS

Position/Program Information

DEPARTMENT OF MENTAL HEALTH

EXAM NUMBER: b9001R

OPEN COMPETITIVE JOB OPPORTUNITY

FILING START DATE: 07/16/2015

THIS EXAMINATION IS CURRENTLY OPEN CONTINUOUSLY BUT MAY BE
SUSPENDED OR CLOSED AT ANY TIME WITHOUT ADVANCE NOTICE.

DEFINITION

Under close direction of the professional staff, functions as a member of a multidisciplinary medical or psychiatric team, providing services to patients and clients in hospitals, clinics, rehabilitation, residential, or health care facilities. This is the entry-level class in the Medical Case Work group. Incumbents in these positions work under the close supervision of a higher-level clinical supervisor. Positions in this class receive training in interviewing, counseling, and assisting patients/clients with social problems which may have a bearing on the patient's/client's illness, treatment, and recovery. Incumbents promote to Medical Case Worker II after successful completion of one year of training in this classification.

Essential Job Functions

Receives training and participates as a member of the health care and mental health treatment team in interviewing patients/clients, family members and friends to obtain information about home environment, family relationships, and personality traits that may have a bearing on the patient's/client's illness, treatment and recovery.

Assists the patient/client and family members with environmental difficulties precipitated by the illness, by arranging for child care services, for foster homes, or by assisting to secure homemaker or attendant care services; develops resources for providing equipment, supplies, prosthetic devices, braces, and appliances.

Keeps informed of community, mental health, and welfare resources and the variety of programs offered by each.

Participates in medical rounds and health, clinical, or mental health care team conferences, and shares social information and evaluations with other health care disciplines to develop the most effective treatment plan for the patient/client.

Participates in placing patients/clients who are suffering with mental or emotional disorders in board and care homes, intermediate care homes, residential facilities, private hospitals, VA hospitals, and rehabilitation facilities depending upon psychiatric report and personal interviews with patient/client.

Assists in the initial interview of new patients/clients at mental health clinics, learns to identify nature of problem and to make referrals to psychiatric team or outside clinics or community agencies.

Learns to counsel patients/clients in health clinics regarding family planning and related problems, and participates in making referrals where necessary for therapeutic abortions, tubal ligation and vasectomies.

Learns to provide individual and group information counseling in mental health clinics or specialized mental health treatment programs for patients/clients regarding problems of independent living.

Requirements

SELECTION REQUIREMENTS

Graduation from an accredited college or university with a bachelor's degree-AND-certification* as a Certified Interpreter in American Sign Language (ASL) issued by the National Association of the Deaf (NAD) and the Registry of Interpreters for the Deaf (RID).

PHYSICAL CLASS II – Light: Light physical effort which may include occasional light lifting to a 10 pound limit, and some bending, stooping or squatting. Considerable walking

may be involved.

LICENSE

A valid California Class C Driver License or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions

DESIRABLE QUALIFICATIONS

- Bachelor's degree or higher from an accredited college with specialization in Psychology, Social Work, Sociology, Nursing, Public Health, Health Administration, or Human Services.
- Demonstrated post Bachelor's degree experience interviewing clients, individuals, and families to collect data to determine what services are needed.
- Demonstrated post Bachelor's degree experience in collaborating with a multidisciplinary team of mental health professionals**.
- Demonstrated post Bachelor's degree experience collaborating with healthcare providers and/or community agencies.

SPECIAL REQUIREMENT INFORMATION

*A certification as a Certified Interpreter in ASL (American Sign Language) must be attached to your application at the time of filing.

** Collaborating with a multidisciplinary team of mental health professionals means members of different disciplines such as psychiatrists, psychologists, nurses, social workers, and paraprofessionals all come together and provide and share information on a specific client.

Transcripts: In order to receive credit for any college course work, or any type of college degree, such as a Bachelor, you must attach a legible copy of the official diploma, official transcripts, or official letter from the accredited institution which shows the area of specialization **at the time of filing or within 15 calendar days of filing.**

Additional Information

SPECIAL INFORMATION

Past and present mental health clients and family members are encouraged to apply.

Appointees may be required to work any shift, including evenings, nights, weekends and holidays.

AVAILABLE SHIFT: Any

EXAMINATION CONTENT

An evaluation of experience based upon application and Supplemental Questionnaire information weighted 100%.

Candidates must achieve a passing score of 70% or higher in order to be placed on the eligible register.

Vacancy Information

The eligible register for this examination will be used to fill vacancies in the Department of Mental Health.

Eligibility Information

The names of candidates receiving a passing grade in the examination will be placed on the eligible register in the order of their score group for a period of twelve (12) months following the date of promulgation.

Retake: No person may compete for this examination more than once in a twelve (12) month period.

Application and Filing Information ONLINE FILING ONLY

Applicants are required to complete and submit an online Los Angeles County Employment Application AND Supplemental Questionnaire in order to be considered for this examination. Paper applications, resumes, or any unsolicited documents will not be accepted in lieu of completing the online application and Supplemental Questionnaire. We must receive your application by 5:00 pm, PST, on the last day of filing. THIS EXAMINATION IS CURRENTLY OPEN CONTINUOUSLY BUT MAY BE SUSPENDED OR CLOSED AT ANY TIME WITHOUT ADVANCE NOTICE.

INSTRUCTIONS FOR FILING ONLINE:

To apply online, CLICK on the "Apply" tab for this position, so you can apply online and track the status of your application and get notified of your progress by email.

Applications must complete and submit their online applications and upload required documents (e.g. transcripts, certificate, resume, etc.,) as attachment(s) during application submission or send by email to exams@dmh.lacounty.gov (<mailto:exams@dmh.lacounty.gov>) within 15 calendar days from date of application submission. Please include exam number and exam title in the subject line.

The acceptance of your application will depend on whether you have clearly shown that you meet the Selection Requirements. Your online application must show complete license, education and work experience information necessary to evaluate your qualifications. License information section must show title of license, license number, original date of issue, and expiration date. Education information section must include

name and address of school attended, complete dates attended, name of course/s taken, number of units earned, and degree/s earned. Work experience section must include job title, employer name and address, name of work area/facility, actual payroll title held and not the working and/or functional titles, from/to dates of employment including month, day and year, total number of months, total number of hours worked per week - not a range of hours (full or part-time), and complete and detailed description of related job duties. If range of hours is provided, experience will be prorated based on the lowest number of hours worked per week. LIST separately each job experience to be evaluated.

All information is subject to verification. Applicants may be rejected at any stage of the selection process.

DEPARTMENT CONTACT

Celia Yeung

213-972-7038 or 213-972-7034

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ADA Coordinator Phone 213-972-7034

Teletype Phone 800-735-2922

California Relay Services Phone 800-735-2922

Agency	Address	Website
County of Los Angeles	***** Los Angeles, California, 90010.	http://hr.lacounty.gov (http://hr.lacounty.gov)

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